



**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT,
KALADY**
Reaccredited by NAAC with A+ Grade

5 DAY SKILL DEVELOPMENT PROGRAMME ON DSPACE AND KOHA

JANUARY 13-17, 2026

Venue : Media Centre

Main Campus , Kalady



For Registration
<https://forms.gle/XKrhtLbqrUkLa3V37>



**Organised by Central Library in collaboration with IQAC,
Sree Sankaracharya University of Sanskrit, Kalady**

Coordinator Dr.Ambily M P
Mob: 9446605627
E-mail: ambilymadampilly@ssus.ac.in

Program Schedule

DAY 1 – Jan 13, 2026

Inaugural Session 9:00 AM–9.30 AM
Welcome Address Dr. Ambily M P
Coordinator

Presidential Address Dr. Mothi George
Registrar, Sree Sankaracharya
University of Sanskrit

Inauguration Prof.Dr.K.K Geethakumari
Vice Chancellor,Sree Sankaracharya
University of Sanskrit

Felicitation Address Prof.DR. Mathews T Thelly
Member Syndicate(LAC, Chairman)

Sri R Ajayan, Member Syndicate

Dr. B Ashok, Member Syndicate

Dr. Ajith Kumar K V
Director, IQAC

Vote of thanks Susan Chandappilla
Deputy Librarian ,
Sree Sankaracharya University
of Sanskrit, Kalady

Day-3 Jan 15, 2026

Time	Session
9.30-1.00	Introduction, DSpace Model, Metadata Management Workflow Design
1.00-4.30	Submission Process, UI & Discovery Reporting & Batch Tools

Day-4 Jan 16, 2026

10.00-1.00	Koha administration, Cataloguing Label creation using GLabels
1.30-4.30	Patron Management, Email with Koha

Day-5 Jan 17, 2026

9.30-1.00	Circulation Management, Reports Serials management, Acquisitions module
1.30-3.00	OPAC, Installation of Koha,

Day-1 Jan 13, 2026

Time	Session
9.30-11.30	Introduction to Institutional Repositories and DSpace Overview
11.45-01.00	Installation and Configuration of DSpace:A Step-by-Step Guide.
1.30-03.00	Understanding DSpace Architecture and Components.
3.15-04.30	Metadata Management and Dublin Core in DSpace.

Day-2 Jan 14, 2026

9.30-11.00	Collection Building: Submission, Workflow, and Content Management Communities and Collection
11.15-12.45	User Roles, Authorization, and Access Control in DSpace
1.30-3.00	Customization and User Interface Design(XMLUI/Mirage 2/Angular UI)
3.15-4.45	Preservation, Backup, and Integration of DSpace with Other Systems

Valedictory Session

Resource Persons

Dr. Veerankutty Chelatayakkot, University
Librarian, Cusat, Cochin

Dr. Vimal Kumar, Assistant Librarian
M G University Kottayam

About the Programme

This workshop is designed to provide comprehensive hands-on training and practical insights into DSpace and Koha, two widely adopted open-source platforms for digital repository management and library automation. Participants will gain a solid understanding of planning, implementation, customization, administration, and best practices for using these systems to support academic, research, and institutional information services. The workshop also aims to strengthen participants' capacity to improve access, organization, and long-term management of digital and print resources.