SREE SANKARACHARYA UNIVERSITY OF SANSKRIT

FORM PF 4

(See Rules 17 and 27)

Application for non-refundable withdrawal from the SSUS Provident Fund

Account No.

1.	Name and Designation	:
2.	Monthly Pay	:
3.	Date of retirement or superannuation	:
4.	Total service (in years) as on this date	:
5.	Object of the withdrawal	:
	(i) Higher education of any child, indicate the nature and duration of the course	:
	(ii) Marriage of a son or daughter, specify the date of the marriage	:
	(iii) Illness of the subscriber or his/her family members; Name of the patient, relationship with the subscriber, nature of illness	:
	(iv) Acquisition of a house or site, furnish in whose name, relationship with the subscriber	:
	(v) Construction, reconstruction, repair etc. of a house, whether owned by the subscriber and/or his wife, whether the house is for the actual residence of the subscriber and/or his family.	:

	(vi) Repayment of loan taken for the marriage of a son or daughter. The amount of loan, Balance outstanding against it……, The date of the marriage.	:	
	(vii) Repayment of loan taken for the construction of a house or allied purpose. The amount of loan……. Balance outstanding against it. The name of the owner. Relationship with the Subscriber.	:	
6.	Amount of the withdrawal proposed (both in figures and words)	:	
7. (a)	Details of non-refundable withdrawal made by him previously	:	
7. (b)	(i) Details of utilization certificate submitted	:	
	(ii) Date of submission	:	
	(iii) If not submitted, reasons therefor	:	
8.	Special circumstances which necessitate the withdrawal	:	

DECLARATION

I, ... do hereby declare that the above statements furnished by me are true and that I agree to abide by the Sree Sankaracharya University of Sanskrit Provident Fund Rules as amended from time to time.

Place: .....

Dated Signature of the subscriber
with full official address

(To be filled in by the Head of Office)
CERTIFICATE

1. I recommend for sanction the withdrawal of Rs..... (Rupees ..... only) by the subscriber.
2. Certified that I have verified the particulars furnished by the subscriber against columns with reference to the relevant records in my office and that they are found to be correct.
3. Certified that I have caused enquiries to be made about the statement contained in the application regarding the object of the proposed withdrawal and that I am satisfied that it is bona fide.

Station: .....

Dated Signature of the
Head of the Office/Department

VERIFICATION REPORT BY THE OFFICE OF THE ACCOUNT OFFICER

1. Total amount at the credit of the subscriber in the Fund :
2. Amount admissible under the rules :
3. Amount to be sanctioned :
4. Rule(s) under which the sanction permitting the withdrawal by the subscriber is to be accorded :
5. Any other facts which require special consideration :

Assistant/Section Officer