

Minutes of the meeting of IQAC Committee held on 14-11-2025

Venue of the meeting : Syndicate Hall

Date: 14-11-2025, Time: 11.30 AM

Members present

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| 1. | Dr. K.K. Geethakumary, Vice Chancellor | - | Sd/- |
| 2. | Dr. Mothi George, Registrar | - | Sd/- |
| 3. | Dr. Ajithkumar K.V., Director, IQAC | - | Sd/- |
| 4. | Dr. Lissy Mathew V. , Prof. i/c. of Examinations | - | Sd/- |
| 5. | Dr. Mathews T. Thelly, Member Syndicate | - | Sd/- |
| 6. | Dr. Mini T., Member Syndicate | - | Sd/- |
| 7. | Silvi Kodakkat, Finance Officer | - | Sd/- |
| 8. | Adarsh T., Ph.D. Geography | - | Sd/- |
| 9. | Dr. P.H. Ibrahimkutty, Centre for Translation Studies | - | Sd/- |
| 10. | Dr. M.Sathian, Member Syndicate | - | Sd/- |

Members present online

1. Dr. Yamuna K, Professor, Vyakarana
2. Dr. Muralikrishnan TR, Professor, English
3. Dr. Sreevidhya N T, Asst. Professor, Hindi, RC Tirur
4. Dr. D Ramanathan, Chief Physician & MD, Sitaram Ayurveda, Thrissur
5. Dr Abdul Nazar MC, Associate Professor, Malayalam
6. Dr. Jose Antony, Professor & HoD, Social Work

The meeting was chaired by Dr. Ajitkumar K.V., Director of IQAC. The Director welcomed the members and highlighted the significance of the meeting in the context of the University's preparations for the **Third Cycle of NAAC Re-accreditation**. He reiterated that timely actions, inter-departmental coordination, and systematic documentation are crucial for achieving a favourable outcome.

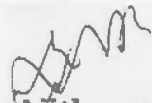
The discussions and decisions taken under each agenda item are as follows:

1. **Preparations for NAAC Re-accreditation - Constitution of NAAC Monitoring Committee:** The committee discussed the forthcoming third cycle NAAC re-accreditation. In view of the urgency and as part of the preparations for the accreditation process, it was resolved to constitute the NAAC Monitoring Committee at the earliest, with representation from Faculty, Non-Teaching Staff, and Students. The committee shall monitor and coordinate all activities pertaining to the accreditation process.
2. **Improving score in the Research parameter of NIRF:** The committee discussed in detail the decline in the University's NIRF Ranking over the last three consecutive years. After deliberation, the committee recommended measures to improve the score under the NIRF parameter '*Research and Professional Practice*', as detailed below:
 - It was recommended to institute a 'Best Paper Award' for Research Scholars whose papers have been published in Scopus/Web of Science indexed journals from 2023 onwards. This initiative is expected to motivate scholars to publish in reputed journals and strengthen the University's research credentials.
 - To enhance the University's visibility on major academic and professional social media platforms such as LinkedIn, ResearchGate, Google Scholar, Vidwan, etc., the committee recommended encouraging all Faculty members to create accounts on these platforms. Details of Faculties already registered shall be collected, and necessary support shall be provided to others for opening their accounts. The R&D Cell shall initiate and complete this process on or before 15 December 2025.
3. **UG Results:** The Committee analyzed the Undergraduate (UG) results and observed the need for improvement by taking immediate remedial measures.
 - Each department was directed to conduct a detailed review of their programme results (UG, PG, Diploma and PG Diploma programmes) focusing on pass percentages, course-wise performance and dropout patterns. The review report shall be submitted to the IQAC Committee.

- Departments shall identify academically weak students and implement interventions such as remedial classes, mentoring sessions, bridge courses and additional academic support.
 - A comprehensive Action Taken Report (ATR) is to be submitted to IQAC within the stipulated timeframe.
4. **SWAYAM courses:** The committee observed that the student enrolment in the SWAYAM/ MOOC Courses is meagre and the issue has to be addressed immediately for improving the enrolment this year itself.
- Every department should take necessary steps to promote the students to take at least one course from SWAYAM during the upcoming semester starting from December 2025 so as to be considered in the NAAC 3rd cycle accreditation process.
 - Departments should identify relevant courses, orient students on the benefits of such programmes and maintain records of enrolment.
5. **Outreach and Public Visibility of the University:** To improve the University's public image and outreach, the committee discussed the need to enhance the dissemination of information regarding institutional achievements and major events.
- It was decided that important academic, research and student-related accomplishments should be regularly published on the University's official social media platforms and website, with content prepared in English also to ensure wider visibility.
6. **Infrastructure Augmentation for NAAC:** The committee also deliberated on infrastructure augmentation in view of the NAAC visit.
- It should be ensured that **all physical facilities like smart classrooms, computer labs, language labs, GIS labs, Psychology lab, Recording Studio and seminar halls** are fully functional and operative. The estate section shall take necessary steps in this regard in consultation with Head of departments and other custodians concerned.
 - Deputy Librarian in charge shall ensure that **all library resources and other facilities** are fully functional and operative. Purchase of books and journals shall be completed in a time bound manner keeping in view the upcoming NAAC 3rd cycle reaccreditation in 2026.
 - To ensure a **disabled-friendly campus**, the engineering section shall assess the functioning of ramps, lifts, accessible washrooms and other facilities required to meet accessibility standards and submit a status report to IQAC within one month.
 - ~~To maintain the cleanliness of the University campus and ensure that all waste-management systems—including bio-waste, e-waste, paper, and plastic—are fully functional, it was decided to issue appropriate instructions to the concerned officers and their sections.~~

7. **IQAC Fund transfer:** The committee examined the need for transferring funds to the IQAC account to meet expenses related to reaccreditation and other preparatory activities. The Finance Officer advised that IQAC to prepare a brief proposal outlining specific financial requirements for considering fund transfer.

The Director thanked all members for their active participation and constructive suggestions. The meeting came to an end at 1.15 pm.



Dr. Ajitkumar KV
Director
IQAC